

# ASHTON PARISH COUNCIL

You are hereby summonsed to attend a Meeting of Ashton Parish Council, at Ashton Primary School, Roade Hill on **Thursday 15<sup>th</sup> May 2025** at **6.30pm** for the purpose of transacting the following business.

The Public and Press are welcome to attend.

Under the Openness of Local Government Bodies Regulations 2014 members of the public are permitted to photograph, film, broadcast and report on the meeting, subject to the efficient running of the business and the meeting not being disrupted.

Signed: *Lynn Lavender* Dated: 9<sup>th</sup> May 2025

Lynn Lavender, Clerk to the Council, 10 Thrupp Bridge Wootton NN4 6AR  
[clerk@ashtonparishcouncil.gov.uk](mailto:clerk@ashtonparishcouncil.gov.uk)

## AGENDA

### Annual Parish Meeting (commencing 6.30pm)

Chairman's Report  
Cllr Reports  
WNC Reports  
Public Led Session

### Parish Council Annual Meeting

1506. Election of Chairman
1507. Election of Vice Chairman
1508. To receive councillors' Declarations of Office and, for any not received, determine when they shall be received. Chair to complete additional declaration of office.
1509. Councillors to complete register of interest forms and return to WNC.
1510. Councillors to complete and return election expenses forms.
1511. Acceptance of Apologies for absence
1512. Adoption of General Power of Competence
1513. Review and adoption of
  - a) Standing Orders Updated Model
  - b) Financial Regulations Updated model
  - c) Code of Conduct
  - d) Co-option
  - e) Financial, Management and Health and Safety Risk Assessment
  - f) Publication Scheme
  - g) Biodiversity Policy
  - h) Training & Development Policy
  - i) Dignity at Work Policy
  - j) Social Media (Deferred till Website update completed)
  - k) Internal Controls Procedures
  - l) Northants CALC DPO Service as the council's Data Protection Officer
  - m) GDPR Documents + Procedures
  - n) Policy and Records Retention Policy
  - o) Privacy Notices
1514. Appointment of Cllrs to Parish Posts  
Footpaths Warden, NHW, Neighbourhood Plan, The Hut Land Trustees, Internal Controls Councillor, play equipment reports (and any others as appropriate and necessary)

### Parish Council Meeting

1515. Public Session relating to agenda items  
Including WNC Cllr update
1516. Acceptance of Apologies for absence
1517. Declarations of Interest
1518. Approval of Minutes of the Meeting 9<sup>th</sup> April 2025
1519. Elections information 2 Vacancies are available for co-option

# ASHTON P A R I S H C O U N C I L

1520. Planning:

## **New Applications for consideration**

**2025/1547/RM** Land At Stoke Road Ashton Reserved matters (appearance, layout, landscaping and scale) for self/custom built dwelling pursuant to outline application (2023/5190/OUT) 15/04/2025 Pending

## **Updates Information**

**2025/0755/S73** Mallock Sports, Rowley Wood Lane, Hartwell, NN7 2QT Variation of condition 1 of planning permission S/2016/0682/FUL to allow the premises to used for the purpose of the repair, servicing and maintenance of commercial vehicles and road construction equipment and ancillary office space. 31/03/2025 Pending

**2025/1025/FULL** Land North Of, Old Farm Lane, Ashton The erection of a pool house to the rear of the property - [New Build - approved under Reserved matters application (appearance, landscaping, layout and scale) pursuant to outline permission WNS/2022/2033/OUT for self build detached dwelling] 20/03/2025 Pending

**2025/0824/FULL** 36 Roade Hill, Ashton, NN7 2JH Proposed new potting shed [attached to garage]. New roof light to existing garage 13/02/2025 Approval

## **Amended plans reconsult**

**2025/0312/S73** Land East Of Manor Farm, Roade Hill, Ashton Variation of Condition 2 of planning permission WNS/2021/1434/FUL (Erection of 6no. dwellings (3no. affordable), creation of new access, and ancillary parking, garages and landscaping) to alter the layout and appearance and to formalise the removal of the affordable housing provision as per approved application 2023/7784/106V. 21/01/2025 Approval

**Condition change applications can be viewed at <https://wnc.planning-register.co.uk> Ashton Parish**

## 1521. **Financial Report and Bills for Payment**

- i. Cash at Bank at 30<sup>th</sup> April £105330.79  
 Note Includes election contingency funds £1237.79  
 ii Receipts included in balance above

From	For	Amount	
WNC	Precept	11000	
Various residents	VE 80	618.00	

### Payments for approval

Payee	For	Amount	VAT
L Lavender	Salary + Expenses	421.35	
HMRC	PAYE	95.20	
F Mitton & Sons	Path lighting	1074.00	179.00
Creative Play	Inspection and maintenance	594.00	99.00
Greenleaf gardening	Mowing	465.00	
School	Donation room use	180.00	
J Webster RBL	VE 80 Wreath	100.00	
Unity bank	fee	6.00	

- iii. Bank accounts and mandates update

# ASHTON P A R I S H C O U N C I L

- 1522. Governance
  - i. To receive the Internal Auditor's Report
  - ii. Annual Governance and Accountability Return 2023/24
    - a) To consider and approve Section 1, the Annual Governance Statement
    - b) To consider and approve Section 2, the Accounting Statements
    - c) To agree the dates for the exercise of public rights (3<sup>rd</sup> June -14<sup>th</sup> July)
- 1523. Progress Cil Priority list including consultation arrangement
  - i. Lights on school path.
  - ii. Dog bin locations submitted
  - iii. New streetlights update
  - iv. 20mph signs update
  - v. Path Hartwell Rd await outcome of priority action list
  - vi. New speed sign and trickle feeds
  - vii. New noticeboards
- 1524. Feedback on VE Day event.
- 1525. Projects update
  - i. Speed sign locations and data update.
  - ii. Update on arrangements for new electricity supplier via Clear Utility Solutions
- 1526. Highways issues & road closures
  - i. update on buses
  - ii. Stoke Rd/Ashton Rd junction with A508
- 1527. Flooding updates
- 1528. Maintenance of village hedges and verges.
  - i. Arrangements for contract 2025/26
  - ii. East Midlands in Bloom application in 2026 plans
- 1529. Police liaison update Cllr Bullock
- 1530. AVN details of next edition Cllr Roychoudhury
- 1531. Regular updates
  - i. Footpaths, Warden scheme relaunched Cllr Roychoudhury
  - ii. NHW Cllr Bullock
  - iii. Noticeboards Cllr McAllister
  - iv. Cllrs' monthly safety checks; to receive a report on any issues arising
- 1532. Correspondence incl items requiring a response or decision
  - Invitation to WNC Parish Conference 15<sup>th</sup> June 10-1. 2 places available
- 1533. Agree Dates 25-26
  - 2025**
    - Wednesday 11<sup>th</sup> June Full Council Meeting
    - Tuesday 15<sup>th</sup> July Full Council Meeting
    - Wednesday 13<sup>th</sup> August Full Council Meeting
    - Tuesday 9<sup>th</sup> September Full Council Meeting
    - Wednesday 8<sup>th</sup> October Full Council Meeting
    - Tuesday 11<sup>th</sup> November Full Council Meeting
    - Wednesday 10<sup>th</sup> December Full Council Meeting
  - 2026**
    - Tuesday 13<sup>th</sup> January Full Council Meeting
    - Wednesday 11<sup>th</sup> February Full Council Meeting
    - Tuesday 10<sup>th</sup> March Full Council Meeting
    - Wednesday 8<sup>th</sup> April Full Council Meeting
    - Tuesday 12<sup>th</sup> May Annual Parish Meeting & Annual Parish Council Meeting
- 1534. Next Meeting Wednesday 11<sup>th</sup> June